Budget Components and Payment schedule

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Section 1. Budget Components

The following represents the breakdown of the research budget components:

1.1. Personnel Cost

1.1.1. Compensation of the Research Team effort:

1.1.1.1. Compensation of the Research Team must be charged towards the research effort exercised by the Team and monitored by their respective institutions in terms of number /percentage of days and daily rates, and in compliance with the institutional relevant policies.

1.1.1.2. Institutions should use grant funds to buy out the Research Team Members’ time from other duties, such as teaching or service requirements, as per the policies of their institutions.

1.1.1.3. Consultant’s Compensation: A consultant’s daily compensation rate cannot exceed US$750, and the LPI is required to provide justification regarding the effort and cost allocated to the consultant.

1.1.1.4. A Graduate Student (GS) is eligible to receive up to US $40,000 for stipend and tuition per year which should be pro rata to the effort percentage.

1.1.1.5. The budget section of the proposal application should include the anticipated number of GSs at the time of application.

1.1.1.6. For a GS who is conducting his/her research outside Qatar, his/her compensation regarding tuition and stipends will be allocated from the budget of the collaborative institution outside Qatar.

1.1.1.7. A GS who travels to Qatar to conduct his/her research is eligible for compensation for travel, accommodation and other related expenses from the Travel budget category of the submitting institution only if he/she spends a minimum period of three consecutive months in Qatar.

1.1.1.8. The participants receiving funds from QRLP, GSRA, PDRA or JSREP are eligible to participate in other funding programs/calls at zero cost.

1.1.1.9. Undergraduate Student’s Compensation: Compensation for an undergraduate student’s effort may not exceed US$15 per hour (i.e., US$120 per day).

1.1.1.10. The private institutions are not eligible to receive Personnel cost from QNRF grants.

1.2. Capital Equipment, Consumables and materials

1.2.1. Capital Equipment: defined as items having a useful life of more than one year and a unit acquisition cost of equal or greater than US$ 5,000 and which is part of the approved budget. QNRF requires the LPI to provide information about the specifications, estimated price and purpose of the capital equipment to be purchased in the budget justification for the project.

1.2.1.1. Procurement of equipment must be in accordance with the institution’s procurement policies and procedures.

1.2.1.2. Equipment funded by QNRF should be labelled as such and properly inventoried.

1.2.2. Consumables and Materials: defined as items that are necessary to carry out the project with unit acquisition cost of less than US$ 5,000. This includes associated materials for running the equipment. QNRF requires the LPI to provide justification about the purchased consumables and materials on QGrants system.
1.2.3. **Services**: including surveys and service contracts costs, such as the purchase of data sets (less than $5,000) which include data compiled by a third party or acquired through services or surveys, should be allocated under Consumables and Materials. QNRF requires the LPI to provide justification about Services on the QGrants system.

1.3. **Travel cost**
1.3.1. Annual Travel cost shall not exceed 10% of a project’s total annual direct budget.
1.3.2. All travel costs charged to the grant must comply with QNRF travel policy which is available at [http://www.qnrf.org/en-us/Funding/Policies-Rules-and-Regulations/Travel-Policy](http://www.qnrf.org/en-us/Funding/Policies-Rules-and-Regulations/Travel-Policy)
1.3.3. All travel costs for consultants must be paid by the awardee institution and are not reimbursable from the QNRF grant.
1.3.4. The travel budget includes the following items:
   - Ticket Cost
   - Destination Country and City
   - Estimated travel duration (including the travel days)
   - Per Diem
   - Purpose of the travel and justification. The justification should be aligned to the research project study.

1.4. **Miscellaneous Costs**
1.4.1. Miscellaneous costs are not to exceed 5% of a project’s total annual direct cost.
1.4.2. Includes publications, communications, translation, conference fees, and other allowable costs. QNRF provides a list of non-allowable costs at [http://www.qnrf.org/en-us/Funding/Research-Programs/National-Priorities-Research-Program-NPRP](http://www.qnrf.org/en-us/Funding/Research-Programs/National-Priorities-Research-Program-NPRP).
1.4.3. Miscellaneous Cost may be entered as one figure and justified on the QGrants.

1.5. **Indirect Cost**
1.5.1. Indirect cost shall not exceed a total of 20% of the project’s annual direct cost.
1.5.2. The private institutions are not eligible to receive Indirect cost from QNRF grants.

**Section 2. OSRA Budget Components**

The OSRA research budget components are same as above unless otherwise stated below:

2.1. **Personnel Cost**
2.1.1. Compensation of the Research Team effort:
   - A GS is eligible to receive up to US $7,200 for stipend and tuition per year which should be pro rata to the effort percentage.

2.2. **Indirect Cost**
2.2.1. The indirect cost shall not exceed a total of 10% of the project’s annual direct cost.
Section 3. Payment Schedule

Upon the execution of the Master Research Funding Agreement, QNRF funds will be advanced to the awardee institution on instalment basis in accordance to the payment schedule shown in the Award Management Guide (AMG) at link.